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communities one project at a time*

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The Redevelopment Authority of Somerset County Board of Directors held their regular meeting on July 19, 2023, at 3:00 PM, in the Commissioner's Board Meeting Room located on the 5th floor at 300 North Center Avenue, Somerset, Pennsylvania 15501.

MEMBERS IN ATTENDANCE

Gregory S. Osikowicz – Chairperson
Gary L. Chalk – Vice-Chairperson
Austin P. Mostoller – Treasurer
Julie Kreger – Asst. Secretary/Treasurer

Steven R. Spochart, Executive Director
Patricia A. Adamczyk – Deputy Executive Director

Mr. Osikowicz, Chairperson, called the meeting to order with the Pledge of Allegiance at 3:02 P.M.

Mr. Osikowicz asked for a motion to dispense with the reading of the May 17, 2023, minutes. Mr. Chalk made the motion, Mr. Mostoller seconded, and the motion carried. Mr. Osikowicz asked if there were any corrections, additions, or deletions to the May 17, 2023, board minutes. As there were none, Ms. Kreger made a motion to approve the minutes as presented. This motion was seconded by Mr. Mostoller and unanimously approved.

PUBLIC COMMENT

There was no public comment currently.

EXECUTIVE DIRECTOR'S REPORT

Mr. Spochart presented his report as contained in the Board's packet.

Items requiring action are as follows:

Motion to approve moving to cloud-based accounting software with Blackbaud at a locked-in, fixed base fee rate of \$19,950.54 for three (3) years, as well as a one-time migration fee of \$1,920.00, was made by Ms. Kreger and second from Mr. Chalk. This motion passed unanimously.

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1
Redevelopment Authority of Somerset County is an equal opportunity provider and employer.

OLD BUSINESS

I presented the Community Facilities Report at this time. Items requiring action were as follows:

Ms. Kreger made a motion to ratify approval of Change Order No. 1 for the Draketown Waterline Project (Lower Turkeyfoot Township 2018 Competitive CDBG and 2020 Competitive CDBG-CV funds). This motion was seconded by Mr. Mostoller and carried.

A motion to ratify the contract award to RDM Johnstown, LLC, in the amount of \$81,500.28 for the Wells Creek Road Waterline Project (Somerset Township 2018 Entitlement CDBG), was made by Mr. Mostoller and seconded by Mr. Chalk. This motion carried.

NEW BUSINESS

Mr. Mostoller made a motion to authorize applying for Multi-Modal Transportation Funds for Berlin Borough, in the amount of approximately \$1.4 Million. This motion was seconded by Mr. Chalk and passed.

A motion to authorize applying for Multi-Modal Transportation Funds for the Learning Lamp in the amount of approximately \$255,120.00 was made by Mr. Mostoller and seconded by Mr. Chalk. This motion carried.

Ms. Kreger made a motion to enter into a cooperation agreement for the RASC to administer the Twin Lakes RACP Grant, and Mr. Mostoller seconded. This motion passed unanimously.

CONFERENCES AND SEMINARS

Motion to authorize Mr. Spochart and Mrs. Adamczyk's attendance at CDBG Training in Harrisburg, PA on August 1-3, 2023, was made by Ms. Kreger and second by Mr. Mostoller. This motion carried.

Motion to authorize Mr. Spochart's attendance at the EPA Brownfields Conference in Detroit, MI from August 8th through August 11th, 2023, was made by Mr. Mostoller and seconded by Ms. Kreger. This motion carried.

Mr. Mostoller made a motion to authorize Mr. Spochart and Mrs. Adamczyk's attendance at the PAHRA Annual Conference in Lancaster, PA from October 22-25, 2023. This motion was seconded by Ms. Kreger and carried.

INVOICES

Mr. Mostoller made a motion to ratify approval of the invoices and contractor payments as presented for June 2023. Mr. Chalk seconded, and the motion carried.

Mr. Mostoller made a motion to pay the invoices for July 2023. Ms. Kreger seconded this motion and it carried.

TRAVEL

At this time, Mr. Chalk made a motion to ratify payment of the travel expenses for June 2023, in the amount of \$574.75. This motion was seconded by Mr. Mostoller and unanimously approved.

The travel expenses for July 2023, in the amount of \$628.46 were presented for approval at this time. Ms. Kreger made the motion to approve these expenses as presented. Mr. Mostoller seconded, and the motion carried.

With no other business to come before the Board at this time, Mr. Mostoller made a motion to adjourn the meeting. The motion was seconded by Mr. Chalk and carried at 4:15 P.M.

The next regular meeting of the Redevelopment Authority Board of Directors is scheduled for **September 20, 2023, at 3:00 P.M.** in the Commissioner's Board Room.

Respectfully submitted,



Patricia A. Adamczyk
Deputy Executive Director

The above minutes were approved at a regular meeting of the Board of Directors held _____ at which a quorum was present.

Nicholas S. Costantino, Secretary