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The Redevelopment Authority of Somerset County Board of Directors held their rescheduled meeting on December 14, 2022, at 1:00 PM, in the Redevelopment Authority Offices located at 300 North Center Avenue, Suite 520, Somerset, Pennsylvania 15501.

**MEMBERS IN ATTENDANCE**

Gregory S. Osikowicz – Chairperson  
Gary L. Chalk – Vice-Chairperson  
Nicholas S. Costantino - Secretary  
Austin Mostoller – Treasurer  
Julie Kreger – Asst. Secretary/Treasurer

Alexander C. Boose - Solicitor

Steven R. Spochart – Executive Director  
Patricia A. Adamczyk – Deputy Executive Director  
Walter Walerysiak, Jr. – Public Improvements Director

Mr. Osikowicz, Chairperson, called the meeting to order with the Pledge of Allegiance at 1:00 P.M.

Mr. Osikowicz asked for a motion to dispense with the reading of the September 21, 2022, minutes. Mr. Costantino made the motion, Mr. Mostoller seconded, and the motion carried. Mr. Osikowicz asked if there were any corrections, additions, or deletions to the September 21, 2022, board minutes. As there were none, Mr. Mostoller made a motion to approve the minutes, as presented. This motion was seconded by Ms. Kreger and unanimously approved.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE DIRECTOR’S REPORT**

Mr. Spochart’s report was included in the Board’s packet. No items required action at this time.

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## OLD BUSINESS

Mr. Walerysiak presented his report at this time. Items requiring action are as follows:

### Jenner Township – Rose Road Sanitary Sewer Improvements – Jenner Township 19-21 Entitlement CDBG Funds:

Motion to pay Invoice No. 1 and 2 as presented with the expenses was made by Ms. Kreger and seconded by Mr. Mostoller.

### Rockwood Borough – Broadway Street Storm Sewer Improvements – Somerset County 2020 & 2022 Entitlement CDBG Funds:

Motion to ratify contract award to D & M Contracting, Inc., in the amount of \$147,000 was made by Mr. Mostoller, second from Mr. Costantino and approved.

### Lower Turkeyfoot Township – Draketown Waterline Improvements – 2018 Competitive CDBG and 2022 Competitive CV, Round III Funds:

Ms. Kreger made a motion to ratify award to D & M Contracting, Inc., in the corrected amount of \$2,224,000.00. This was seconded by Mr. Costantino and unanimously approved.

Mr. Costantino made a motion to pay Invoice No. 1 as presented for this project. The motion was seconded by Mr. Chalk and carried.

Motion to ratify the purchase of Thanksgiving and Christmas gifts for the Authority Staff and Board Members was made by Ms. Kreger, and second by Mr. Mostoller. This motion passed.

## NEW BUSINESS

Ms. Kreger made a motion to approve an authorizing resolution accepting a \$500,000 Redevelopment Assistance Capital Program (RACP) grant and entering two (2) separate cooperation agreements; one with the County Commissioners and one with Northeast Premium Firewood, Inc. for the Somerset Recycling Facility Revamp Project. This motion was seconded by Mr. Chalk and carried.

Mr. Costantino made a motion to approve an authorizing resolution accepting a \$500,000 Redevelopment Assistance Capital Program (RACP) grant and entering two (2) separate cooperation agreements; one with the County Commissioners and one with the Greater Pittsburgh YMCA for the Deer Valley YMCA Family Camp Lodge Expansion Project. This motion was seconded by Ms. Kreger and approved.

The 2023 Board Meeting dates were approved for advertisement and will be held Bi-Monthly on the third Wednesday of each month at 3:00 P.M, with the exception of the first meeting being the Board reorganization meeting held on January 25, 2023 at 3:00 P.M., and the last meeting to be a

combined meeting for November/December on December 6, 2023, at 1:00 P.M. This motion was made by Mr. Costantino, seconded by Mr. Chalk, and carried.

The Board was informed that Request for Qualifications was requested from professional engineering firms and four (4) responses were received. Motion to approve all four firms as the Authority's slate of engineers for various projects was made by Mr. Costantino, seconded by Ms. Kreger, and unanimously approved. The four firms are The EADS Group, Inc., Keller Engineers, Appalachian Engineering Group, and Transystems. If needed, specific project cost agreements will be entered into on a project-by-project basis.

Mr. Spochart advised that Request for Proposals were made for auditing services and only one response was received from Beer, Ream & Co. Mr. Chalk made a motion to accept this proposal, in an amount not to exceed \$6,800.00, and engage Beer, Ream & Co., as the Authority's auditor for the December 31, 2022, audit. Ms. Kreger seconded this motion and it carried.

At this time, a discussion was held regarding legal proposals. The Authority received two (2) proposals. Solicitor Boose explained that this was overlooked by his office staff; however, he would agree to keep his fee the same as 2021 and 2022, which is \$100 per hour. Motion to engage Alexander C. Boose as the Authority Solicitor for an additional year was made by Ms. Kreger, seconded by Mr. Chalk and it carried.

### CONFERENCES AND SEMINARS

Motion to ratify approval of Mr. Spochart's attendance at the Housing Alliance Conference in Hershey, PA from December 7-9, 2022, was made by Mr. Chalk and second from Mr. Costantino. This motion carried.

Motion to approve required staff attendance at the PAHRA Legislative Conference in February 2023 was made by motion from Ms. Kreger and seconded by Mr. Costantino. This motion was approved.

Motion to approve required staff attendance at the C.D. & H. Conference in State College from April 30-May 2, 2023, was made by Mr. Chalk, second from Ms. Kreger and carried.

### INVOICES

The October 2022 invoices and contractor payments were presented for ratification at this time. Mr. Costantino made this motion with Ms. Kreger seconding. This motion passed unanimously.

Ms. Kreger made a motion to ratify payment of the invoices and contractor payments for November 2022 and Mr. Chalk seconded. This motion carried.

The December 2022 invoices and contractor payments were presented for approval at this time. Mr. Costantino made a motion to pay the invoices as presented. Ms. Kreger provided the second and the motion carried.

TRAVEL

Mr. Costantino made a motion to ratify payment of the travel expenses for October 2022 in the amount of \$113.75. Ms. Kreger made the second and the motion carried.

Travel expenses in the amount of \$671.93, for November 2022, were presented for ratification at this time. Ms. Kreger made this motion with Mr. Costantino making the second. This motion carried.

A motion to pay the December travel expenses in the amount of \$752.73, was made by Mr. Costantino, second from Ms. Kreger, and carried.

Mr. Osikowicz called an Executive Session at 2:35 P.M. to discuss staff salaries for 2023.

The meeting reconvened at 3:12 P.M. by motion from Mr. Costantino and second from Mr. Chalk. The motion carried.

At this time, Mr. Osikowicz advised that the Board has agreed to give the staff a one-time payment of \$3,000.00 per employee in January 2023, in lieu of raises. Mr. Costantino made a motion to approve the one-time payment. This motion was seconded by Mr. Chalk and approved.

With no other business to come before the Board at this time, Mr. Costantino made a motion to adjourn the meeting. The motion was seconded by Mr. Chalk, the motion carried, and the meeting adjourned at 3:15 P.M.

The next regular meeting of the Redevelopment Authority Board of Directors is scheduled for **January 25, 2023, at 3:00 P.M.** in the Commissioner's Board Room. This will be the annual reorganization meeting as well.

Respectfully submitted,



Patricia A. Adamczyk  
Deputy Executive Director

The above minutes were approved at a regular meeting of the Board of Directors held

\_\_\_\_\_ , at which a quorum was present.

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Nicholas S. Costantino, Secretary