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The Redevelopment Authority of Somerset County Board of Directors held their regular meeting on May 18, 2022, at 3:00 PM, in the Commissioner's Board Meeting Room located on the 5th floor at 300 North Center Avenue, Somerset, Pennsylvania 15501.

MEMBERS IN ATTENDANCE

Gregory S. Osikowicz – Chairperson
Gary L. Chalk – Vice-Chairperson
Nicholas S. Costantino – Secretary

Steven R. Spochart, Executive Director
Patricia A. Adamczyk – Deputy Executive Director
Walter Walerysiak, Jr. – Public Improvements Director

Mr. Osikowicz, Chairperson, called the meeting to order with the Pledge of Allegiance at 3:03 P.M.

Mr. Osikowicz asked for a motion to dispense with the reading of the January 19, 2022, minutes. Mr. Costantino made the motion, Mr. Chalk seconded, and the motion carried. Mr. Osikowicz asked if there were any corrections, additions, or deletions to the January 19, 2022, board minutes. As there were none, a motion was made by Mr. Chalk to approve the minutes, as presented. This motion was seconded by Mr. Costantino and unanimously approved.

PUBLIC COMMENT

There was no public comment currently.

EXECUTIVE DIRECTOR'S REPORT

Mr. Spochart presented his report as contained in the Board's packet.

Items requiring action are as follows:

EPA Brownfields Community-Wide Assessment Grant – motion was made by Mr. Chalk and seconded by Mr. Costantino to provide a \$5,400 contract with Environmental Standards to undertake the Quality Assurance Program Plan and Quality Management Plan. This motion carried.

300 N. Center Avenue, Suite 520, Somerset, PA 15501
(814) 443-2780 (814) 445-4570 Fax 1-800-847-1878 1-800-654-5984 (TDD)

Motion was made by Mr. Costantino and second from Mr. Chalk to approve Collective Efforts, LLC to undertake a Phase I assessment at the Authority's West Union Street Property at a fixed fee of \$6,250. Should additional work be required to complete relates asbestos and lead paint work, the additional fee would be \$7,000 and \$5,250. This motion passed.

OLD BUSINESS

Mr. Walerysiak presented his report, as attached, at this time. There were no items requiring action currently.

A motion to ratify retaining Stromberg/Garrigan Associates as the consultant for the Economic Development Initiatives Component of the EPA Brownfields Grant, as well as approve Collective Efforts, LLC, The EADS Group, and Environmental Standards as the Environmental Consultants to perform any required environmental assessments was made by Mr. Chalk and seconded by Mr. Costantino and unanimously approved. Mr. Spochart mentioned that Environmental Standards will serve as the lead consultant. These will be zero-dollar agreements and specific project cost agreements will be determined on a project-by-project basis with associated fees. This motion carried.

NEW BUSINESS

There was no new business currently.

CONFERENCES AND SEMINARS

Motion to authorize Mr. Spochart & Ms. Adamczyk's attendance at the PAHRA Spring Conference in Hershey, PA from June 12th through June 15th, 2022, and the PAHRA Fall Conference in Skytop, PA from October 16th through 19th, 2022 was made by motion from Mr. Costantino, second from Mr. Chalk, and carried.

INVOICES

Mr. Costantino made a motion to ratify approval of the invoices and contractor payments as presented for February 2022. Mr. Chalk seconded, and the motion carried.

Mr. Chalk made a motion to ratify approval of the invoices and contractor payments as presented for March 2022 as presented. Mr. Costantino seconded, and the motion carried.

Mr. Costantino made a motion to ratify approval of the invoices and contractor payments as presented for April 2022 as presented. Mr. Chalk seconded, and the motion carried.

Mr. Costantino made a motion to pay the invoices for May 2022. Mr. Chalk seconded this motion and it carried.

TRAVEL

At this time, Mr. Chalk made a motion to ratify payment of the travel expenses for February 2022, in the amount of \$45.00. This motion was seconded by Mr. Costantino and unanimously approved.

Mr. Chalk made a motion to ratify payment of the travel expenses, in the amount of \$582.03, for March 2022. Mr. Costantino seconded, and this motion passed.

Mr. Costantino made a motion to ratify payment of the travel expenses for April 2022, in the amount of \$45.00. This motion was seconded by Mr. Chalk and carried.

The travel expenses for May 2022, in the amount of \$171.15 were presented for approval at this time. Mr. Chalk made the motion to approve these expenses as presented. Mr. Costantino seconded, and the motion carried.

At this time, a discussion was held regarding the new server that the Authority had to purchase because the old server crashed. The total cost is \$9,858.54. Motion to ratify approval of this purchase and to approve payment to GovConnection, Inc., was made by Mr. Costantino and second from Mr. Chalk.

With no other business to come before the Board at this time, Mr. Costantino made a motion to adjourn the meeting. The motion was seconded by Mr. Chalk and carried at 4:31 P.M.

The next regular meeting of the Redevelopment Authority Board of Directors is scheduled for **July 20, 2022, at 3:00 P.M.** in the Commissioner's Board Room.

Respectfully submitted,



Patricia A. Adamczyk
Deputy Executive Director

The above minutes were approved at a regular meeting of the Board of Directors held

_____ at which a quorum was present.

Nicholas S. Costantino, Secretary