

## **ATTENTION CONTRACTORS**

The following is being provided to you to bring your attention to various important details in the preparation of your bid. These items will be discussed at the pre-bid conference as specified in Item 5.

1. The Owner of this project is Ursina Borough. The Redevelopment Authority of Somerset County is the funding administrator on behalf of the Commonwealth of Pennsylvania, Department of Community and Economic Development for the Pennsylvania Department of Community Affairs, Community Development Block Grant (CDBG).
2. This is a federally financed project. It requires Davis Bacon prevailing wages to be paid and they are included in your bid document. Should new wages be received that are applicable to this contract, they will be forwarded to those contractors who are on record of receipt of the documents. Please note that the Contractor must complete a Payroll Certification Form for each week of the contract.
3. Please keep in mind that your bid bond must be in an amount equal to 10% of your bid. Your bonding company must be on the Treasury Circular 570 list. If you are unsure that your bonding company is on that list, please call our office for confirmation.
4. Bids are due by **1:30 PM, Tuesday, April 8, 2025**, prevailing time, at the office of the Redevelopment Authority. Bids will be opened at **2:00 PM** prevailing time, the same date and location.
5. A project sign has already been furnished and installed. The requirement to provide a project sign under these contracts as described in General Conditions, Part I, Section 6.6 is waived.
6. A **non-mandatory** pre-bid conference will be held at **10:00 A.M.** prevailing time on **Thursday, March 27, 2025**, at the Ursina Borough Municipal Building located at 418 Park Street, Confluence, PA 15424.
7. The contractor will be responsible for the furnishing of communication equipment on the job site at all times.
8. Shop drawings and submittals must be provided to the Engineer as soon as possible following an award.
9. Your attention is called to the MBE/WBE & Section 3 requirements contained in the Contract Document.
  - a. Somerset County's Minimum Participation Level (MPL) is 5% towards Minority Business Enterprise (MBE), 3% Women's Business Enterprise (WBE) and Section 3 Minimum Participation Level (MPL) is 10%.
  - b. **HOWEVER**, if you have not met your MPL, you must provide documentation as to why those levels have not been achieved.

- c. Failure to submit the completed Contract Solicitation and Commitment Statement (DCED-CCD-286) with your bid will deem your bid non-responsive and the bid will be rejected. Please see accompanying instructions.
- 9. Please review the instructions for DCED-CCD-286 carefully and take note that if all required information is not on your submittal, your bid may be considered non-responsive and subject to rejection.
- 10. Please note that the project is federally funded and is subject to Build America, Buy America requirements.
- 11. Please be sure that your bid proposal agreement is signed by an authorized agent of your company, and that your bid is shown in script as well as numbers.
- 12. All questions are to be submitted in writing to the Engineer. Questions may be emailed to [jbolby@eadsgroup.com](mailto:jbolby@eadsgroup.com). Response to questions shall be in the form of written clarification or addendum to the contract documents and shall be delivered to each person receiving bid documents. The last day to receive questions will be at 11:00 a.m. Tuesday, April 1, 2025.

## INVITATION FOR BIDS

The Redevelopment Authority of Somerset County will receive bids on behalf of Ursina Borough for **Contract No. 2025-G-01, Ursina Borough STP Improvements**. Bids will be received until 1:30 P.M., prevailing time, on April 8, 2025, at the Redevelopment Authority office located at 300 N. Center Avenue, Suite 520, Somerset, Pennsylvania 15501. All bids will be publicly opened and read aloud at 2:00 P.M. prevailing time, on April 8, 2025, at the office of the Redevelopment Authority of Somerset County, located at 300 N. Center Avenue, Suite 520, Somerset, PA 15501. Bids are invited on the following work: the installation of Owner purchased equipment including a concrete vault, ultraviolet disinfection system, staircase, and remote monitoring equipment; labor, equipment, and material for construction of a roof system for the concrete vault, and associated electrical work.

A non-mandatory pre-bid conference will be held at 10:00 A.M. prevailing time on March 27, 2025, at Ursina Borough Municipal Building, 418 Park Street, Confluence, PA 15424.

Contract documents are on file for review at the office of The EADS Group, Inc., 450 Aberdeen Drive, Somerset, PA 15501, Phone (814) 445-6551 for viewing by interested bidders. Contract Documents and Plans may be purchased from The EADS Group, Inc. for the nonrefundable fee of **\$125.00** for one hard copy set or for the nonrefundable fee of **\$25.00** for the electronic format set of contract documents and plans, both of which includes 6% Pennsylvania sales tax. To access the electronic format the bidder must have a valid email address and will require an internet connection. All checks shall be made payable to The EADS Group, Inc. Bidders must purchase the Contract Documents and Plans (in either format) from The EADS Group, Inc. to be eligible to bid this project.

A certified check or bank draft, payable to the order of the Redevelopment Authority of Somerset County, or negotiable U.S. Government Bond (at par value), or a satisfactory Bid Bond executed by the Bidder and an acceptable surety, in an amount equal to ten percent (10%) of the total of the Bid shall be submitted with each bid.

Attention is called to the fact that not less than the minimum salaries and wages as set forth in the Contract Documents must be paid on this project; that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, age, color, religion, sex, national origin or handicap; that a mandatory ratio of apprentices and trainees to journeymen is required in each craft and the Contractor (and any subcontractors) is obliged to make a "diligent effort" to achieve these ratios; and that to the greatest extent feasible, opportunities for training and employment be given lower income of the project area and must to the greatest extent feasible utilize project area businesses located in or owned in substantial part by project area residents.

In addition to the Equal Employment requirements of Executive Order 11246, the Contractor must also establish a 5% goal for minority participation and a 3% goal for female participation and in his aggregate on-site construction workforce for contracts more than \$25,000 whether part of the workforce is performing work on a Federal or Federally assisted construction contract or subcontract.

The Contractor, in accordance with Executive Orders 11625 and 12138, must utilize to the greatest extent feasible minority and/or women-owned business concerns which are located within the municipality, county or the general trade.

Ursina Borough is utilizing federal funds for this project, and the County of Somerset has adopted a Minority and Women Business Enterprise (MBE/WBE) in accordance with Executive Orders 11625, 12138, and 12432 and a Section 3 Action Plan in accordance with Title 24 Part 75 Code of Federal Regulations. As such, the bidders/offerors must submit documentary evidence of minority and women business enterprises and Section 3 business concerns who have been contacted and to whom commitments have been made. Documentation of such solicitations and commitments shall be submitted with the bid.

This contract is subject to Build America, Buy America requirements.

Moreover, the CONTRACTOR shall strive to meet the MBE goal of 5% and the WBE goal of 3% for contracts of \$25,000 or more. The Section 3 Action Plan applies to contracts of \$200,000 or greater and requires the CONTRACTOR to strive to meet the minimum participation level of 10% of the contract amount to be awarded to Section 3 business concerns, and Twenty-five percent (25%) or more of the total number of labor hours worked by all workers on a Section 3 project are Section 3 or Five percent (5%) or more of the total number of labor hours worked on projects funded by Section 3 are Targeted Section 3 workers, as defined at §75.21 The County of Somerset, in accordance with its Section 3 Action Plan, may provide a bid preference to a bidder who is a Section 3 business concern. MBE/WBE and Section 3 business concerns shall be afforded full opportunity to bid without discrimination. Davis-Bacon and Related Acts apply to this Project.

The Owner reserves the right to reject any or all bids or to waive any informality in the bidding review process. Bids may be held by the Owner for a period not to exceed 60 days from the date of opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding the contract.

By: Steve Spochart, Executive Director

Redevelopment Authority of Somerset County  
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